

ATTACHMENT 17.17: RELEASE MANAGEMENT LEAD - QUALIFICATIONS FORM

The Bidder may use multiple projects to meet the total experience required for each mandatory experience and, if applicable, desirable experience. A separate form must be completed for each project cited.

QUALIFICATIONS FORM	
1	Bidder:
2	Key Staff Name:
3	Key Staff's Referenced Project Name:
4	Company Name (of key staff's reference):
5	Contact Name, Title, Email Address and Telephone Number (of Staff's Reference):
6	Key Staff Start Date (MM/DD/YYYY):
7	Key Staff End Date (MM/DD/YYYY):
8	Project Description:
9	Project Contract Amount:
10	For each mandatory experience and, if applicable, desirable experience listed below, check "Yes" if the total years of experience was met on this referenced project; check "No" if none of the experience was met on this referenced project; or check "Partial" if fewer than the total years of experience was met on this referenced project. If partial or total experience was met (checked), enter the years and/or months of "Experience gained on this referenced project" and describe the Staff's role and responsibilities performed on the project in the "Description of services provided" field.

Number	Classification	Mandatory Experience	Total Experience Required	Experience gained on this cited Project
11	M	A minimum of five (5) years of experience leading the implementation of a large-scale IT system integration project, with a contract value over \$5,000,000, which includes release management sprints, planning deployment releases, and sharing information regarding the current sprint and development effort status.	5 Years	Yes ☐
				No ☐
				Partial ☐
				Yr.____ Mo.____
Description of services provided:				

Number	Classification	Mandatory Experience	Total Experience Required	Experience gained on this cited Project
12	M	A minimum of five (5) years of experience supporting business and product owners throughout product releases and coordination of enhancement schedule.	5 Years	Yes ☐
				No ☐
				Partial ☐
				Yr.____ Mo.____
Description of services provided:				

Number	Classification	Mandatory Experience	Total Experience Required	Experience gained on this cited Project
13	M	A minimum of three (3) years of experience in change request management.	3 Years	Yes ☐
				No ☐
Partial ☐ Yr.____ Mo.____				
Description of services provided:				

Number	Classification	Mandatory Experience	Total Experience Required	Experience gained on this cited Project
14	M	A minimum of five (5) years of experience leading geographically distributed virtual teams.	5 Years	Yes ☐
				No ☐
Partial ☐ Yr.____ Mo.____				
Description of services provided:				

Number	Classification	Mandatory Experience	Total Experience Required	Experience gained on this cited Project
15	M	A minimum of five (5) years of experience leading teams in system development and	5 Years	Yes ☐

Number	Classification	Mandatory Experience	Total Experience Required	Experience gained on this cited Project
		implementation.		No ☐ Partial ☐ Yr.____ Mo.____
Description of services provided:				

Number	Classification	Desirable Experience	Total Experience Required	Experience gained on this cited Project
16	DS	One (1) to three (3) years of experience as the Release Management Lead implementing or maintaining a public sector system. Five (5) points per year for up to three (3) years of satisfactory Release Management Lead experience. To receive DS points for this requirement, the following conditions must be met: The public sector system must be for a federal, state, county or city government with a population greater than 1,000,000 people.	1-3 Years	Yes ☐ No ☐ Partial ☐ Yr.____ Mo.____

Number	Classification	Desirable Experience	Total Experience Required	Experience gained on this cited Project
		5 pts. X 3 years = 15 maximum points possible.		
	Description of services provided:			